

School of the Arts Calendar Timeline

(updated 8-8-2016)

Recital/Event Reservation Priority List

December SOA Calendar Meeting

- Auditions (internal and external)
- Festivals (external)
- Professional meetings (external)
- Main Events (Art Gallery Shows, Theatre Productions, Music Events/Ensembles etc.)
- Camps

February 1

- Small ensembles
- Guest recitals
- Faculty recitals
- Preparatory Academy recitals
- Sponsored events

March 1

- Senior Theatre projects
- Required student recitals

April 1

- Delta Omicron
- Alpha Psi
- Non-required student recitals: All times other than 7:30 PM

May 1

- Outside non-sponsored requests

Recital Times – Recitals must be over no later than one hour

Tuesday

When followed by a recital please clear the stage and hall as soon as possible.

- 6:00 PM (overflow) - only with permission
- 7:30 PM – major ensembles, faculty and guest recitals

Thursday

When followed by a recital please clear the stage and hall as soon as possible.

- 6:00 PM
- 7:30 PM

Saturday

When followed by a recital please clear the stage and hall as soon as possible.

- 2:30 PM
- 4:00 PM
- 5:30 PM

Sunday

When followed by a recital please clear the stage and hall as soon as possible.

- 2:30 PM
- 4:00 PM
- 5:30 PM

Recital Locations

Brock Hall or Bolding Studio at Any Approved Time

- Graduate (masters) recitals
- Performance recitals
- Degree recitals (keyboard and instrumental)

Bolding Studio

- Voice Area junior academic year Degree recitals
- Senior Theatre recitals/cabarets

When using *Spaces* you need to use this terminology in the following categories:

Event Name: *Student name*: Student Recital

Event Title: *Degree recital (all 30 minute recitals)*
Performance recital (all 60 minute recitals)

Final Date for Recitals, Classes, Parties, Public Performances etc.

Nothing should be scheduled on Reading day and days following. We need to protect the student's time to study for exams. It is important for them to plan ahead so that this last weekend before final exams is not needed for a recital or performance.